



INSTRUCTION SHEET

NSW Ambulance Authorised Paediatric General Care Plan

NSW Ambulance Authorised Paediatric General Care Plans (PGCP) were developed to enable paramedics to provide individualised care to the patient, who requires specific treatment and/or transport to a specific destination. The PGCP will provide paramedics with the plan which has been developed by the medical practitioner in consultation with the patient and/or their person responsible. In order for the paramedic to follow the PGCP it must be endorsed by NSW Ambulance. If the PGCP is not endorsed, delay in the provision of the required treatment may result.

Authorised Care Plans are only processed Mon - Fri (No Public Holidays)

Process for Endorsement

1. Form completed by the practitioner. If the form is being completed by both a medical and nurse practitioner, the medical practitioner must sign on page 2 and the nurse practitioner must complete the signature section on page 4. If the entire form is being completed by a medical practitioner one signature on page 4 will meet the medico-legal requirements. All fields must be completed and legible. Failure to complete the form legibly will result in the plans being returned to the author.
2. Completed form must be emailed to AMBULANCE-clinicalprotocolp1@health.nsw.gov.au or faxed to (02) 9320 7380.
3. Completed form reviewed by NSW Ambulance and endorsed. If information is unclear or incomplete, clarification will be sought from the author and may result in processing delays.
4. Completed form with a covering letter will be mailed back to the address indicated on the form (this can take up to 10 days). If the patient/family agrees, the endorsed PGCP can be emailed directly to the nominated email address in lieu of post. This will facilitate more timely access to the endorsed PGCP.
5. A copy of the endorsed PGCP will also be emailed or faxed to the medical practitioner.

N.B. please notify NSW Ambulance if the PGCP is no longer required or if the patient dies.

PGCPs remain valid for 12 months, after this time paramedics may not be able to follow the plan.

Paramedics carry a limited supply of routine medications (see list below). If the patient requires other medications to be administered to help manage symptoms, these medications must be available in the patient's residence.

Paramedics are not able to access medications that are in a locked medication safe in a RACF if the registered nurse is not available.

All Paramedics

Adrenaline	Aspirin	Benzyl Penicillin	Clopidogrel
Compound sodium lactate	Droperidol	Enoxaparin Sodium	Fentanyl
Glucagon	Fexofenadine	Ibuprofen	Frusemide
Glucose Trinitrate	Ipratropium Bromide	Methoxyflurane	Metoclopramide
Midazolam	Morphine	Naloxone	Ondansetron
Oxygen	Paracetamol	Salbutamol	Tenecteplase

Intensive Care Paramedics Only

Amiodarone	Atropine	Calcium Gluconate	Ketamine
Lignocaine	Sodium Bicarbonate		



NSW Ambulance – Paediatric General Care Plan

NSW Ambulance Trim Number:		NSW Ambulance Document Number:		
Patient's Details:		New PGCP Patient <input type="checkbox"/>		Existing PGCP Patient <input type="checkbox"/>
Surname:	Given Name:	Date of Birth: (DD/MM/YYYY)		
Street No. & Name		Sex: Male <input type="checkbox"/> Female <input type="checkbox"/> Other <input type="checkbox"/>		
Suburb:		Home Ph:		
Safety Issues at home: Yes <input type="checkbox"/> No <input type="checkbox"/> (If yes, please provide details)		Mobile:		
Language:		Interpreter required: Yes <input type="checkbox"/> No <input type="checkbox"/>		Dialect:
Is the patient Aboriginal or Torres Strait Islander? Yes <input type="checkbox"/> No <input type="checkbox"/> Prefer not to say <input type="checkbox"/>				
If patient is a hospital inpatient	Hospital Name:	MRN:		
MEDICAL DIAGNOSIS				
Diagnosis:				
Allergies:				
DIRECTIONS FOR CARE				
Clinical Management Requested:				
The following medications are to be administered by NSW Ambulance paramedics as directed. (Note: Medications which are not carried by NSW Ambulance paramedics are required to be with the patient to enable administration.)				
Medication	Strength	Frequency	Indication/s	Max 24 hour dose
MEDICAL OR NURSE PRACTITIONER DETAILS				
Name:		Contact Number:		
Provider Number:		After-hours contact:		
Designation: Medical Officer <input type="checkbox"/> Nurse Practitioner <input type="checkbox"/>				
Organisation/Practice Name & Address:				
Email:				
As the medical/nurse practitioner, I support this care plan and by signing this form I request NSW Ambulance paramedics to implement the treatment options which have been discussed with the patient and is consistent with their treatment requirements				
Signature:			Date:	

NSW Ambulance Trim Number:	NSW Ambulance Document Number:
Patient Name:	Date of Birth:

DEPARTMENT OF FAMILY AND COMMUNITY SERVICES
Is the patient known to the Department of Family and Community Services (Formally DOCS) - Yes <input type="checkbox"/> No <input type="checkbox"/> If Yes (tick as appropriate)
<input type="checkbox"/> Family and Community Services are aware of the patient's condition and treatment decisions. <input type="checkbox"/> In the event of the patient's death Family and Community Service should be notified

To facilitate more timely return of Authorised Care Plan please provide an email address. (If no email address is provided the endorsed plan will be mailed to the person indicated below):	
Email Address:	
Name of Recipient:	
Relationship of Recipient to patient:	
PERSON RESPONSIBLE (PLEASE PRINT CLEARLY)	
Surname:	Given Name:
Relationship: Parent <input type="checkbox"/> Enduring Guardian <input type="checkbox"/> Family Member <input type="checkbox"/> Other <input type="checkbox"/>	
Address:	
Contact Number:	
Language: Interpreter: Yes <input type="checkbox"/> No <input type="checkbox"/>	
Parent/Enduring Guardian or Person Responsible's Acknowledgement of this Plan	
Signature:	Date:

FOR OFFICE USE ONLY:	Date of Receipt:	Renewal Date:
Trim Number:	Document Number:	
Endorsed By Name:	Date:	
Signature:		
Position:		