



VOCATIONAL TRAINEE ENTRY

Recruitment and Selection Guide

March 2020



NSW Ambulance

2020 Vocational Trainee Information Booklet
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Operational Recruitment Application Process



Introduction

Thank you for your interest in a career with NSW Ambulance. This booklet provides an overview of our Vocational Trainee recruitment, selection and training processes so you have an understanding of the stages we follow once you have submitted your application.

About NSW Ambulance

NSW Ambulance is a mobile health service provider with a long and proud service history to the community of NSW. We specialise in the provision of emergency and non-emergency (out-of-hospital) health care, retrieval and specialist transport services, major event planning and response, as well as community education. Our organisation is one of the largest ambulance services in the world services a population in excess of 7 million, and employing 4700 and about 250 volunteers and operates from over 300 locations across the state of NSW.

Submitting an application

Applications for a vocational trainee role are submitted online via the NSW Health platform - jobs.health.nsw.gov.au. When you log onto the Recruitment Portal, you will be asked to create your applicant profile. Please ensure that your personal details, including date of birth, address, mobile phone number are all accurate and/ or current. Please also ensure that your email address accepts emails from jobs.health, taleo, JobsNSW and NSW Ambulance. Once you have created your profile, you will be asked a series of eligibility questions to ensure your suitability to progress your application for this role. These questions

include, but are not limited to:

- 1 Are you an Australian or New Zealand Citizen, or an Australian Permanent Resident or on a bridging visa to Permanent Residency?
- 2 Are you prepared to be posted to any location in New South Wales including regional and remote locations at the direction of NSW Ambulance? (Please see Regional/Remote Map and station guide on page 19)
- 3 Do you have OR are you willing to obtain a NSW Working with Children Check (WWCC) for paid employment?
- 4 Do you have a good driving history with at least 6 current demerit points remaining on your licence and have had no cancellation of licence in the last two (2) years?
- 5 Do you possess an unrestricted NSW driver licence or an interstate/international equivalent?
- 6 Do you agree to obtain your Unrestricted Light Rigid manual Driver Licence before appointment?
- 7 Are you available to travel to attend the interview and the assessments required for the role?

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Once you have worked your way through the eligibility questions, you will be asked to provide:

- A current resume outlining relevant work history, previous study etc.
- The names and contact details for two referees. Your referees must include a supervisor or manager who has had close and recent supervision of your work over the past 12 months and who can talk with authority about your skills, qualifications and experience in relation to the capabilities required for the paramedic role. No referees cannot be related to you by birth, marriage or de facto relationship. You can provide referee details in relation to paid or volunteer work.
- Confirmation of Aboriginal identity, if applicable.

This can be done in the following ways:

- Letter from a Local Aboriginal Land Council or other recognised Aboriginal organisation, or
- Two written Aboriginal Community references, or
- Evidence you have held or are currently working in an Aboriginal identified or targeted role within another government agency, or
- A statement (250 words maximum) about your Aboriginal heritage, including community ties, and how you are accepted as an Aboriginal person by the Aboriginal community, or
- A statutory declaration - for guidance, refer to NSW Health's 'Stepping Up' web page which also has information on citing and corroborating Aboriginality (JP certification required).

Shortlisting Stage:

The vocational pathway is very competitive, and we are unable to invite all applicants to our interview and assessment stage.

All applications will be assessed equally and without bias. Competitive applicants will then be invited to attend an interview and behavioral assessments.



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Progressing to Assessment Stage:

The assessment is broken up into three stages, with each stage designed to assess some or all of the skills and abilities required for the paramedic role.

Stage 1 – First Round Abilities Testing:

Invitations to participate in the first online assessments are sent to successful candidates who complete the eligibility criteria and submit their application.

Online assessments provide NSW Ambulance with a measure to assess your attributes and determine your suitability for the role and fit with NSW Ambulance values.

The first online assessment will take approximately one hour and consists of cognitive testing and work health and safety testing. These tests measure your capacity to perform higher mental processes, including numerical, verbal and abstract reasoning, memory, understanding problem-solving, and your work health and safety awareness.

Access to the assessment will be provided upon payment of approximately \$80 plus GST to the online assessment provider and the results are forwarded to NSW Ambulance. If your results are competitive, you will be invited to participate in the next assessment stage.

Stage 2 – Second Round Online Testing:

The second round of online testing has been designed to assess your emotional resilience and ability to work as part of a team; both qualities are key to your success in the role. This testing will take approximately one hour and there is no cost for this stage of the selection process. Once these results have been received, suitable candidates will be progressed to the final assessment stage, which is a behavioural interview.

Stage 3 – Interview and Behavioural Assessment:

The behavioural interview is an important part of the selection process and provides an opportunity for the interview panel members to meet with you and discuss your application for the position in greater detail. The panel interview will be assessed by a representative from operational recruitment and an operational paramedic. In this interview, you will be asked both behavioural and scenario based questions.

Scenario questions involve a situation which will be outlined to you, and how you would respond to the situation. These questions aim to elicit foundational skills such as problem solving, critical thinking or conflict resolution. Behavioural questions generally ask you to tell us about time you have displayed a certain behaviour, skill or attribute. It is advisable to have thought about a large range of situations where core paramedic behavioural traits, such as empathy, were evidenced prior to attending the interview.

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Behavioural questions are best responded to with a prepared structure. NSW Ambulance suggests the use of the STAR method, which stands for situation, task, action and result. There is plenty of information about this freely accessible on the internet.

What to bring to the interview:

Candidates will be required to submit the following documentation at the interview:

- proof of Australian/New Zealand citizenship or permanent residency (i.e. passport, birth certificate)
- Australian Driver Licence (you must hold at least a green Provisional Driver Licence, Year2)
- Driving history (complete driving history that is obtained from the issuing authority (for example it's obtained from an RMS branch for NSW drivers) and which has been certified by a JP. The driving history must be dated within three months of the interview). Driving histories obtained online are no longer be accepted.

Candidates will also be asked to complete a consent form for a National Criminal Record Check and provide 100 points of original identification. You should also bring with you:

- Medicare Card
- Bank Card

If you fail to bring any of the documentation required to your Field Day, you will likely be unable to progress through to your interview and your application may be withdrawn. If you are unsure of the requirements, contact NSW Ambulance Recruitment Team at AMBULANCE-Recruitment@health.nsw.gov.au.





Competitive Candidates

Competitive candidates after the Interview Days will be ranked in order of merit on an eligibility list.

Their ranking will be based on their overall performance in the interview and group assessment. The eligibility list remains valid for 12 months. If a position becomes available, candidates on the eligibility list will be contacted (via email and/or SMS) to seek their agreement to commence and participate in pre-employment checks, including medical and physical assessment, to complete the final stage of the recruitment process. Upon successful completion of these assessments and confirmation of a class size, a candidate may be offered employment.

Pre-employment Checks/ Clearances

Pre-employment clearances require satisfactory results for each of the following:

- Residency status check
- References
- Conduct and service check (if applicable)
- NSW Health Service Check Register
- National Police Check
- Working with Children Check
- Driving history check
- Vaccination Clearance
- Health assessment check.
- Licence check

Please note applicants may be progressed through these checks in any commencing order

Residency Status Check

You must be an Australian or New Zealand Citizen or hold permanent residency to be eligible for this position. If you are in the process of gaining permanent residency, you will need to provide NSW Ambulance with confirmation from the Australian Immigration and Border Protection Authority that you are eligible to work on a permanent full time basis.

NSW Ambulance does not sponsor international applicants.

References

We will ask you to confirm the referee details that you have provided with your application prior to contacting them. If you would like to make changes to these details, you will be given the opportunity to provide new referee details at this stage. Please note that this should include a current manager or supervisor who has supervised your work for a period of at least six months. These referees will be contacted to obtain feedback on your current/previous job, work behaviour and any other relevant information which verifies your suitability for the vocational trainee role.

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Conduct and Service Check

If you are a current or previous employee of NSW Ambulance or NSW Health, an internal conduct and service check will be required, and a HR Officer will be in contact with you to commence the process. Conduct and service checks will also be conducted for applicants who have previously served with the armed forces, emergency services or interstate ambulance services.

NSW Health Service Check Register

All candidates are checked against the NSW Health Service Check Register. If your details are on the register you will be contacted by a HR officer.

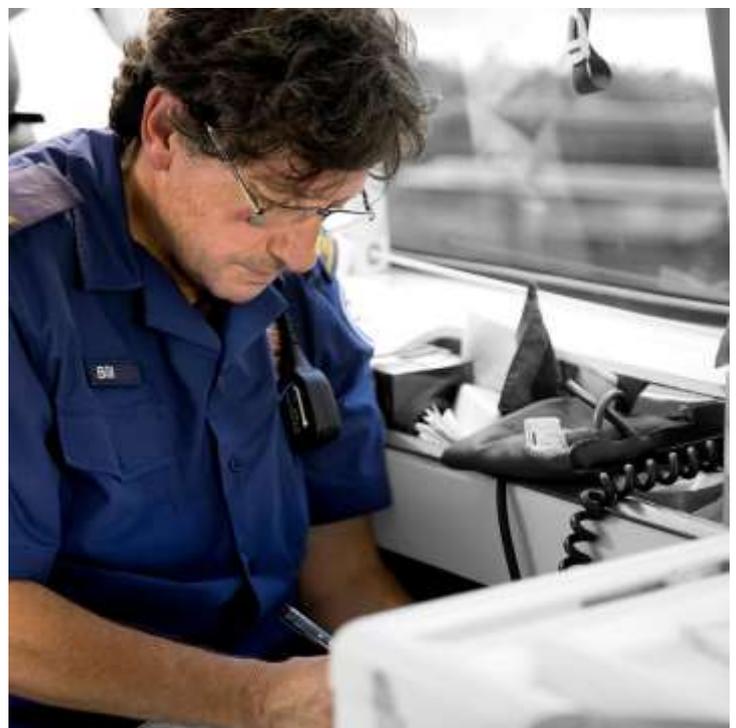
National Police Check

All candidates must submit a completed National Police Check (NPC) consent form and provide original identification for certification. Acceptable identification must include at least one proof of citizenship or permanent residency (i.e. Birth certificate or passport), driver licence or other photographic identification that contains your signature and date of birth, Medicare card and Bank card. The results of the NPC will advise NSW Ambulance of any registerable offences, sexual offences, violent offences, spent convictions, general criminality (drugs, theft, fraud) apprehended violence orders and some driving offences. You will be given an opportunity to discuss the findings as part of a structured risk assessment before a decision regarding your application for vocational trainee is made.

Paid Working With Children Check

NSW Ambulance has a legislative requirement to conduct background checks where a role involves contact with children. The role of a trainee is considered child-related employment.

You must have a current Paid NSW Working with Children Check prior to commencing employment with NSW Ambulance and maintain this while in the role. A Paid NSW Working with Children's Check must also be maintained when you reach the qualification of paramedic as well as any other role within NSW Ambulance that requires you to work with children. The current cost for a Paid NSW Working with Children Check is \$80 and is paid to Services NSW. To find out more or commence your application go to kidsguardian.nsw.gov.au/working-with-children/workingwith-childrencheck



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Driving History Check

Being able to drive in a responsible manner is an inherent requirement of the role.

Applicants will be required to provide traffic history reports from each state, territory or country, they have resided in over the entirety of their driving history prior to field day. NSW Ambulance driving standards require that you:

- Have lost no more than 6 demerit points in the last three years.
- Have no more than 3 of the same offence over the last five years.
- No more than 6 offences of any kind over the last ten years.
- No more than 1 DUI over the entire driving history.
- No cancellation in the past two years (fine default acceptable.)

Other standards apply and each applicant's driving history will be reviewed on a case by case basis.

Infectious Diseases Vaccinations

Trainees are required to undertake direct patient management. Therefore, prior to commencing employment, all successful applicants are required to produce acceptable evidence of immunity to various communicable diseases including:

- Diphtheria
- Measles
- Hepatitis B
- Pertussis
- Mumps
- Varicella
- Tetanus
- Rubella
- Tuberculosis

Vaccination Records will be obtained and verified against your immunisation record.



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Health Assessment

This health assessment is composed of three parts - a blood test, medical assessment and a physical fitness assessment. The medical and physical fitness assessment is undertaken by an independent health assessment provider and costs approximately \$580 including GST. The blood test may be undertaken at any pathology of your choice and is at your own expense.

Health Assessments are necessary to ensure you are able to meet the critical job demands of the trainee role, and future qualified role.

Inherent requirements of the Role

The role of a vocational trainee requires a certain level of physical fitness. Some of the inherent requirements of the role include:

General

- Individuals are required to work in shifts, with fluctuations in workload and variations in shift duration.
- Overall, an inherent requirement of NSW Ambulance is to transport patients via various vehicles. NSW Ambulance vehicles undertake emergency lights and sirens driving, including when a patient under active treatment is on board.
- Work stress, fatigue and irregular eating hours associated with workload

Musculoskeletal

- Sitting and driving for long periods
- Carry equipment weighing between 12 and 24kgs, sometimes long periods and up stairs

- Carrying patients, loads up to 60kg, with various equipment, sometimes over rough terrain and frequently up and down stairs
- Perform CPR
- Sustained squatting and kneeling to access patients
- Using equipment and tools with a strong and controlled grip.

Vision

- Individuals are required to have good vision to be able to operate a vehicle and perform patient care duties.
- Individuals require good visual fields
- Individuals require near vision to read text such as doctors letters, medication vials and equipment readouts
- If indicated by an ophthalmologist or optometrist, the individual will be required to undertake an annual review of their vision.

Hearing

- Individuals need to be able to hear speech in noise and verbal and radio/ telephone messages in both quiet and noisy environments
- Individuals should be able to hear speech within background noise of up to 85dB
- A loss of more than 40 decibels on the ISO 389 scale (at 500, 1000 and 2000 CPD on a pure tone audiometer) in either ear is considered significant
- If any doubt exists as to an individual's auditory acuity, a specialist report taking into account the critical job demands should be sought.

Psychological

Individuals are required to have strong psychological coping mechanisms as there is a high probability they will be exposed to traumatising situations. Inherent in the role of Trainee is an ability to deal with the following situations:

- Consoling / counselling
- Exposure to death (including children)
- Exposure to grief
- Exposure to violence (including children)
- Exposure to fatigue (end of shift)
- Exposure to verbal or physical aggression or abuse



Cognitive

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The role of a Trainee requires an individual to possess the ability to apply:

- Memory of clinical and operational protocols
- Cognitive flexibility
- Attention to detail
- Clinical judgement
- Complex clinical problem solving
- Conflict resolution
- Critical thinking
- Negotiating with others

Additional Demands for Regional Based Trainees include:

- Sitting and driving (<7 hours).
- Some heavier manual handling tasks in situations as required. May include use of equipment available to assist in removing patient from injury source.
- Some sustained sitting or lying down at station when on standby waiting for calls on night shift.

Pre-existing medical conditions

Individuals with pre-existing medical conditions are assessed on a case by case basis by an occupational physician who is guided by the NSW Ambulance Paramedic Health Standard. Decisions regarding an individual's capacity to undertake the role and the impact any pre-existing medical condition may have on their ability to do so is made in consultation with the assessing doctor, NSW Ambulance and any treating specialist. You may be required to provide additional information, undergo specific or further testing or may be required to undertake functional or practical assessments.

If you would like more information about a specific medical condition, please contact Operational Recruitment at AMBULANCE-Recruitment@health.nsw.gov.au.



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Medical Assessment

The medical assessment criteria is based on the inherent requirements/ critical job demands of the role. The medical assessment will involve a comprehensive clinical evaluation. Areas tested include:

- vision
- hearing
- urine analysis
- range of motion
- lung capacity
- blood pressure
- pulse
- height and weight.

Physical Fitness Assessment

The physical fitness assessment measures your ability to meet the physical demands of the trainee role including:

- flexibility
- strength
- power
- endurance
- aerobic capacity.

You will be asked to perform a number of tasks to assess your fitness. These tasks may include:

- 1 Hover test – you need to be able to support your body weight between toes and elbow, with back and legs held straight for at least 60 seconds.
- 2 Carry load test – you will need to demonstrate you can safely lift and carry two weighted bags (total weighted maximum of 36 kg) and ascend and descend one storey of stairs twice in less than 90 seconds.
- 3 Shoulder lift test – reach and lift a 12 kg weighted bag near shoulder height and carry with the same arm. The

medical practitioner will then make a recommendation to NSW Ambulance on whether you have the appropriate level of medical and physical fitness for the role of trainee.

Candidates with pre-existing medical conditions are encouraged to bring medical reports, x-rays or other medical information to assist the doctors in assessing their case and to avoid long delays in progressing your application. Should the medical assessment reveal the necessity for further diagnostic tests, these are conducted through the candidate's own GP or specialist in order to allow the candidate to be involved in the diagnostic process.

Please note, in these situations the assessing medical practitioners do not make the decision whether or not to employ candidates; they conduct the examination and gather the information. They then submit this information to the occupational physicians (who also work for the same health assessment provider) who review the information and then make a recommendation regarding your fitness to be employed as a Trainee. Please be aware that a recommendations are reviewed by the NSW Ambulance Medical Review Committee prior to applications progressing to employment, which can lead to delays in notification of your medical outcome.

Manual Unrestricted Light Rigid Licence

You are required to obtain a manual unrestricted Light Rigid Licence prior to commencement. This means that you must be on a full NSW Licence or interstate equivalent at the time of appointment. You cannot work as a

Operational Recruitment Application Process



trainee if you hold a provisional licence (P) plates or if you are without a licence.

Conditions of Employment

Your salary, guaranteed super contribution, crib, travel and shift allowances as well as all other all related conditions and entitlements of the role are covered in the Paramedics and Control Officers (State) Award. This Award can be accessed on the NSW Health website at www.health.nsw.gov.au/careers under remuneration and conditions.

Salary Packaging

NSW Ambulance employees can choose to salary package part of their pre - tax income to pay for meal and entertainment as well as other personal expenses, including mortgage repayments in addition to sacrificing for motor vehicles and superannuation contributions. Salary packaging arrangements can commence once you have started employment with NSW Ambulance and is only available to temporary or permanent employees of NSW Ambulance.

Rosters & Leave

We provide a 24 hour emergency service. Trainees work rostered shifts that include weekends and public holidays. The roster system is usually four days on with four or five days off on a nine week rotating roster. Roster lengths can be 12 hours and 15 minutes in duration. Annual leave accrues per fortnight and you will accrue six weeks' annual leave following a year's service. You will have to clear three (3) weeks of this annual leave entitlement following your first in-service.

Thereafter, you are encouraged to access your annual leave balance regularly to stay under a 30 day Annual Leave accrual cap. Two months long service leave is accumulated after 10 years of service. Long service leave accrues at 15 calendar days per annum following 10 years of continuous service.



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Recognition of Prior Service

NSW Ambulance will recognise prior service if that service meets the continuous service conditions outlined in the Government Sector Employment Regulations 2014 schedule 2 which may be found at the following website http://www5.austlii.edu.au/au/legis/nsw/consol_reg/gser2014437/sch2.html. Having prior service recognised means you have access to previously accrued sick, annual and long service leave, if applicable.

Uniforms

NSW Ambulance provides employees with uniforms free of charge. The design of the uniform is safe, functional and comfortable and meets the varying needs of service delivery as well as work health and safety requirements.

Training

All new trainees are required to attend induction training at a NSW Ambulance Education Centre. The Vocational program aims to assist trainee paramedics to gain the necessary organisational knowledge and familiarity with on- road processes, required to achieve a Certificate to Practice as a qualified paramedic with NSW Ambulance. The initial induction runs for nine (9) weeks, this is followed by up to 12 months on road under the guidance of qualified paramedic mentor/s. You will then complete four (4) weeks in-service before completing up to 18 months on road and finally three (3) weeks in-service back at a NSW Ambulance Education Centre. Upon successful completion of this program, you are a fully-qualified paramedic and are paid accordingly.

Permanent Positioning

You will receive a permanent offer of employment once you have accepted your permanent positioning. At the time of your permanent posting, you will be asked to nominate your preferred sectors, however, you could be posted to anywhere within NSW, based on operational requirements.

Career Paths

NSW Ambulance takes an active interest in your learning and development and progression is achievable. Higher level operational career paths include Extended Care Paramedic, Intensive Care Paramedic, Special Operations, and Rescue. If successful, you could find yourself performing aeromedical retrieval, snow operations, rapid response and special operations counter disaster duties. The opportunities to rise to a Zone or Duty Operations Manager are available. Our Chief Executive has risen from the paramedic ranks; proving that if you want this role, and are successful, the top spot may be yours one day!

For Help, Contact us

Our recruitment team are happy to assist you in making this an easy process. Our recruitment team will keep you informed of all information regarding your application as it becomes available. If you have any other enquiries, please email AMBULANCE-Recruitment@health.nsw.gov.au

To find out more about NSW Ambulance visit our website at www.ambulance.nsw.gov.au.

Frequently Asked Questions



When can I apply?

Applications are currently closed for the role of Vocational Trainee. We currently do not have any dates for a 2020 campaign.

Alternatively, you can receive alerts by signing up to <http://iworkfor.nsw.gov.au>

What if I am unsuccessful in the recruitment process?

Unfortunately if you are unsuccessful, you will be required to re-apply through the next trainee intake. Results for online testing remain in place for twelve (12) months.

Any candidate found to be deliberately supplying false or misleading information in an attempt to gain employment with NSW Ambulance will be disqualified from further consideration for employment.

Is it possible to be on an eligibility list and not get a job?

NSW Ambulance aims to give all vocational trainee applicants on our eligibility list a job. The classes that run throughout the year are based on operational demand and capability, and therefore we cannot guarantee all applicants on our eligibility list will be offered employment.

When will vocational classes run?

NSW Ambulance schedules vocational classes when there is operational demand for these classes. We therefore do not have set dates each year for vocational classes.

What if you don't have your vaccination records?

Under NSW Health Policy, all paramedics must comply with occupational assessment, screening and vaccination against specified infectious diseases. A copy of the policy can be found at this web address http://www1.health.nsw.gov.au/pds/ActivePDSDocuments/PD2018_009.pdf.

Can I obtain a copy of the Medical Standard to ensure that I meet the medical and physical fitness requirements of the paramedic role?

If you have a health or fitness related inquiry, please email AMBULANCE-Recruitment@health.nsw.gov.au with request for Paramedic Health Standard information in the subject line. We will be able to send you relevant sections of the standard for your/ your doctor's review.

How long does it take for the pre-employment clearance to be completed?

We normally allow up to 12 weeks for all checks to be completed. The Paid NSW Working with Children Check and National Police Check are performed by other government agencies in accordance with due process and legislative requirements and cannot be expedited.

Frequently Asked Questions

Do I get paid during my training at NSW Ambulance?

Yes, you do receive your base salary while you attend induction training.

Do I get accommodation provided whilst in Training?

No, you will need to make your own accommodation arrangements, and you are responsible for all costs incurred.

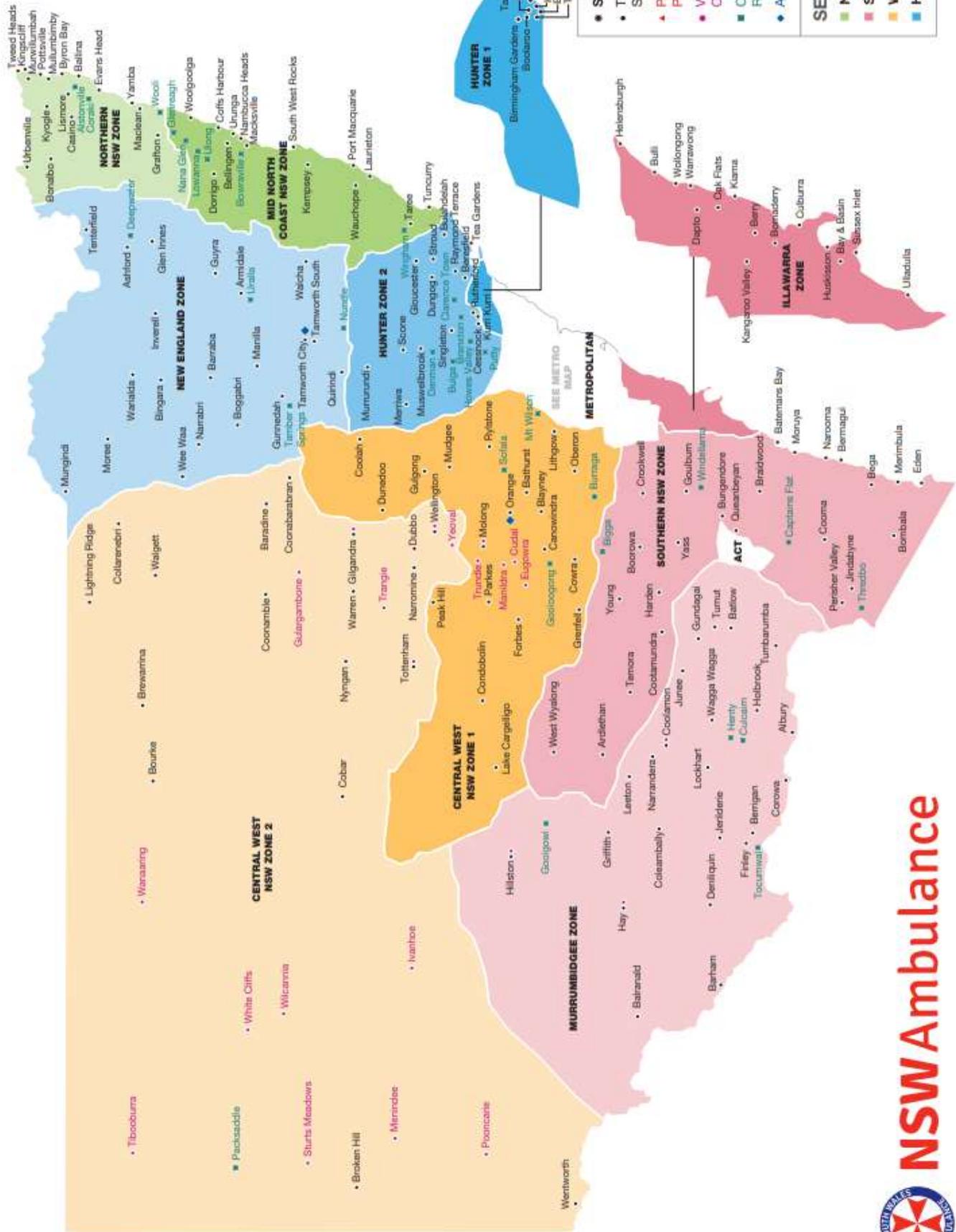
Do I get a choice regarding where I will be located for training?

You will be initially appointed to a training location. You will be asked to rank the training locations provided to you in order of personal preference. NSW Ambulance will consider your preferences, but you could be posted to any location within the state where there is an operational requirement.

Table A:
Costs associated with applications for Graduate Paramedic Recruitment*

Selection process type cost paid directly to:		
Online Testing	Revelian	Approximately \$80
Interview/Field Day	Any travel	Cost vary per provider
Pre-employment clearance	Working with children check	\$80 Services NSW
	National Criminal Record Check	This cost is covered by NSW Ambulance
	Vaccinations	Cost varies per provider
	Blood Test	Cost varies per provider
	Health Assessment: inclusive of medical and physical fitness assessment	\$580 Health assessment provider
Offer of employment	Driving record – all states and countries you have driven in for 10 years	\$30+ in NSW Roads and Maritime Services
	Manual Unrestricted Light Rigid Licence required prior to Commencing employment.	\$750+ Roads and Maritime Services and a registered training organisation

*Costs are current as at April 2020



NSW Ambulance

Regional Station Map – November 2019

02/2019



Occupational Assessment, Screening & Vaccination Program Verification Form

Name:	Date of Birth:	Home Phone Number:
Country of Birth:	Email Address:	Mobile Phone Number:
Residential Address:	Medicare Number: <small>(Medicare Number required by NSW Health PD2018_009, for the recording of new vaccinations on the Australian Immunisation Register (AIR))</small>	

NSW health care workers must be protected against some specific infectious diseases because of both occupational and patient safety risks. The requirements listed below are NSW Health policy. All Health Care Worker Category A employees, volunteers and clinical placement applicants must provide evidence of compliance with the listed criteria. Compliance with these requirements also provides additional public health benefit. Please complete the questionnaire below and provide all evidence as an attachment.

Acceptable evidence is a completed Vaccination Record Card. This card must be completed by a Doctor or a Registered Nurse Immuniser, be signed and have the practice stamp applied. Batch numbers should be recorded where available. Attach the evidence to this form. Blood test results and vaccination details may also be supplied in addition, but not as a substitute.

Statutory declarations will **not** be accepted.

You may need to visit your GP to complete all aspects of this program.

Diseases	Vaccination Evidence	Serology Evidence	Other Acceptable Evidence
Diphtheria, Tetanus & Pertussis	■ ■ One adult dose of dTpa vaccine within the last 10 years	N/A Serology will <u>not</u> be accepted	NIL
Hepatitis B	■ ■ History of age-appropriate Hepatitis B vaccination course	■ ■ AND Anti-HBs <input type="checkbox"/> 10 mIU/ml	■ ■ OR Documented evidence of anti-HBc, indicating past Hepatitis B infection, or HBsAg+
Measles, Mumps & Rubella (MMR)	■ ■ 2 doses of MMR vaccine at least one month apart	■ ■ OR Positive IgG for measles, mumps and rubella	■ ■ OR Birth date before 1966
Varicella	■ ■ 2 doses of Varicella vaccine at least one month apart <u>or</u> 1 dose of Varicella vaccine before 14 years of age	■ ■ OR Positive IgG for varicella	N/A
Influenza	Influenza vaccination is strongly recommended for all health care workers including volunteers.		



Tuberculosis (TB) Risk Assessment Tool

Part A		
1. Do you currently have a cough that has lasted longer than 2 weeks?	Yes	No
2. If yes, have you had any episode of haemoptysis (coughing up blood)?	Yes	No
3. Have you had unexplained fever, chills or night sweats in the past month?	Yes	No
4. Have you had any unexplained weight loss in the past month?	Yes	No
<i>If you answered yes to any of the above questions, please attach relevant details on a separate page, including all results of any investigations or medical assessments you may have had, to this form.</i>		
Part B		
1. Have you ever lived or travelled overseas?	Yes	No
Country	Duration of stay	Approximate dates/year
_____	_____	_____
_____	_____	_____
_____	_____	_____
<i>(attach a separate page if necessary)</i>		
2. Have you ever had contact with a person known to have TB? If yes, detail the nature of the contact (attach separate page if necessary):	Yes	No
3. Have you ever been tested for TB before?	Yes	No
<i>If you answered yes to any of the above questions, please attach further information on a separate page, including the date and results of any previous tests for TB (including TST, IGRA, sputum culture, chest x-ray) and attach it to this form.</i>		

Applicant/Student Declaration: I declare that the information provided on this form is correct:		
Name:	Signature:	Date:

Final Instructions – please carefully check the listed requirements and your attachments. Ensure that all criteria are addressed and that evidence is provided where required. **Ensure your name is on all attachments.** (Provide copies only and keep your originals.)

Employee applicants - forward this form with attachments to Recruitment

Clinical Placement Applicants - forward this form and attachments to the relevant Sector Deployment staff.

