



Ambulance Service Advisory Board Minutes

9.00am, 13 September 2023

NSW Ambulance State Operations Centre, 10 Dawn Fraser Avenue, Olympic Park

Present: Lyn Baker, A/Advisory Board Chair
Alfa D'Amato, Advisory Board Member
Arthur Diakos, Advisory Board Member
Dave Owens, Advisory Board Member
Dr Dominic Morgan, Advisory Board Member and Chief Executive
Walter Kmet, Advisory Board Member

Apologies: Greg Mullins, Advisory Board Chair
Graeme Loy, Advisory Board Member
Julie Babineau, Advisory Board Member
Dr Patricia Saccasan Whelan, Advisory Board Member

In Attendance: Brian Jackson, Executive Director Finance & Corporate Services
Clare Beech, Executive Director Clinical Systems
Clare Lorenzen, Executive Director Strategic Implementation
Dr Sarah Coombes, Executive Director Aeromedical Operations
Ryan Gilchrist, Director, Office of the Chief Executive
Amanda Walsh, A/Senior Manager Executive Strategy and Priorities
Barbara Mijacika, A/Executive Officer Boards and Committees
Dr Thomas Evens, Associate Director of Medical Services (*Item 2.1 only*)
Dr Natalie Kruit, Associate Director of Medical Services (*Item 2.1 only*)

1. Opening and Attendance

1.1 Welcome and Acknowledgement of Country

A quorum was present and the meeting opened at 9am.

The Chair acknowledged the Wangal people as traditional owners of the land upon which the meeting was being held, paying respect to elders past, present and emerging.

Changes to the order of the Agenda were noted and items have been minuted in the order they were discussed.

1.2 Apologies

Apologies from Greg Mullins, Julie Babineau, Graeme Loy and Dr Patricia Saccasan Whelan were noted.

1.3 Conflicts of Interest

No conflicts of interest were declared or identified.

2 Presentations

2.1 Patient Experience Story

The Advisory Board noted a presentation on the PRECARE feasibility study and trial which brings extracorporeal membrane oxygenation (ECMO) or extra cardiopulmonary resuscitation (ECPR) interventions to a mobile health service. It was noted that cross-organisational leadership and external collaboration has led to the successful rollout of the

trial. Stakeholders include the wider NSW Health system, universities and the National Heart Foundation.

1.4.1 Minutes of Previous Meeting

The Minutes of the Ambulance Service Advisory Board meeting of 9 August 2023 were approved as a true record of the meeting.

1.4.2 Actions Register

Updates to the Actions Register were noted. In particular, the Advisory Board discussed the risk of NSW Ambulance being excluded from a system-wide single digital patient record system and encouraged the NSW Health to ensure NSW Ambulance is included. It was noted that a formal governance framework is being finalised for communications between NSW Ambulance and eHealth.

Actions: *An update on the governance review and framework for documenting communications with eHealth to be provided to the October 2023 Advisory Board meeting.*

Final Audit Reports will be added to Diligent as they are finalised and Advisory Board Members will be notified when each Internal Audit Report is uploaded.

2.2 Culture Plan Update

The Advisory Board noted the Culture Plan Update, including the organisation's recent focus on clinical excellence, and diversity and inclusion including work towards increasing engagement with Aboriginal people.

The Advisory Board noted changes to State and Federal Respect@work legislation, along with NSW Ambulance's strategy and ongoing work to prevent and respond to sexual harassment occurring in the workplace.

The Advisory Board noted that the People Matters Employee Survey is open until 15 September 2023. Survey results will be provided to the Advisory Board when available.

3.2 Finance Update

Mr D'Amato joined the meeting at this point.

The Advisory Board noted the Finance Update, including that interim Budget arrangements are in place until the State Budget is handed down on 19 September 2023. A detailed update on the impact of the State Budget on programs, services and performance will be provided to the November 2023 meeting.

Action: *An update on implications from the State Budget will be provided at the November 2023 meeting.*

4.1 Efficiency Improvement Program

The Advisory Board noted the Efficiency Improvement Program Update.

3.1 Chief Executive Report

The Advisory Board noted the Chief Executive's Report, in particular current industrial relations activities, and the recent NSW Ambulance Summit focussing on the impact of alcohol and other drugs and the new NSW Ambulance Drug and Alcohol policy.

4.2 Activity and Performance Update

The Advisory Board noted the Activity and Performance Update.

4.4 Risk Appetite Statement

The Advisory Board noted the Risk Appetite Statement.

Action: *The Strategic and Enterprise Risk Registers will be provided to the Advisory Board on an ongoing basis.*

4.3 SWIFT Update

The Advisory Board noted the SWIFT Update.

4.5 Committee Minutes

The Advisory Board noted the Committee Minutes.

3 Matters for Discussion

3.3 Strategic and Emerging Risks

The Advisory Board discussed the potential impact of the State Budget, new Service Agreement, Special Commission of Inquiry into Healthcare Funding, eHealth, Workers' Compensation and changes to Respect@Work legislation.

5 General Business

The Advisory Board noted that the Director Corporate Governance and Legal Services has resigned.

Next meeting and close

The next meeting will be held at the new NSW Ambulance State Operations Centre, Homebush 9am, 11 October 2023

The meeting closed at 11.28am.

Approved as a true and accurate record of the meeting:



Greg Mullins
Advisory Board Chair
Date: 8/11/23